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January 27, 1994
CRD/cs

INTRODUCED BY: Louise Miller

PROPOSED NO: 94-23

SUBSTITUTE MOTION NO. 9228

A MOTION authorizing the County Executive to make a grant application for funds in the amount of \$7,000 to support a Regional Historic Preservation Initiative and provision of historic preservation services to the cities of Federal Way and Carnation, Grant File No. 93-348.

WHEREAS, the National Historic Preservation Act of 1966, as amended, provides for the award of grants by the United States Department of the Interior to states, and

WHEREAS, the State Department of Community Development Office of Archaeology and Historic Preservation is empowered to make grants to support Historic Preservation activities, and

WHEREAS, the Regional Historic Preservation Initiative will assist the county in meeting the need to identify, evaluate and protect historic resources for the benefit of city and county residents alike, and

WHEREAS, the council of King County finds that provision of such services is in accordance with King County Code 20.62, Comprehensive Plan Policies HS 101, HS 102, HS 107 and HS 108, Countywide Policies CC-1 and CC-2, and proposed Interlocal Agreements with the cities of Federal Way and Carnation, and

WHEREAS, the council recognizes that the cities of Federal Way and Carnation support this grant request and that King County will be reimbursed in full for its services; and

WHEREAS, the King County executive has applied for funds in the amount of \$7,000 to the State Department of Community Development, Office of Archaeology and Historic Preservation on behalf of King County;

NOW, THEREFORE, BE IT MOVED by the Council of King County:

1. The King County executive is hereby authorized to enter into and execute such contracts as are required by the grantor;

2. The King County executive is also authorized to enter into and execute such agreements and subcontracts as are necessary for the implementation of the project;

3. The Department of the Interior and the State of Washington are hereby assured full compliance with Title VI of the Civil Rights Act.

PASSED this 7th day of February, 1994.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Kent Pullen
Chair

ATTEST:

Gerald A. Peterson
Clerk of the Council

Attachments: Grant Application Form for Certified Local Governments

Passed by a vote of 9 to 0.

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**GRANT APPLICATION FORM
FOR
CERTIFIED LOCAL GOVERNMENTS -- HPF -- PASS-THROUGH GRANTS, 50/50
FY 1994**

King County Historic Preservation Program

Competitive

Non-Competitive

**GRANT APPLICATION FORM
FOR
CERTIFIED LOCAL GOVERNMENTS -- HPF -- PASS-THROUGH GRANTS, 50/50**

Grant Period: October 1, 1993, to July 31, 1994

GRANT TYPE AND AMOUNT:

- Competitive \$7000
 Non-competitive

APPLICANT: King County Historic Preservation Program, 12/87

PARTICIPATION IN GRANTS ORIENTATION TRAINING:

- attended September 17 1993, training
 will attended November 1993, training

1. PROJECT / ACTIVITY:

The King County Regional Historic Preservation Initiative will include preparation of public information and technical assistance materials to promote landmark preservation (nomination, designation and protection) in King County cities now without any form of landmark protection. Direct services and support for landmark preservation will be provided for two King County cities (Federal Way and Carnation) in 1994. In addition to general landmark services, initiation of a survey and a landmark designation are expected within each city. [See Attachment 1]

2. TANGIBLE PRODUCTS:

Products will include 1) extensive public information and technical assistance materials 2) landmark preservation services to two cities, 3) strategic historic preservation plans for each city and for provision of preservation services to additional cities, and 4) applications for grants to support additional preservation services. Technical assistance materials, including a model ordinance and interlocal agreement, will be used to promoting landmark preservation services in King County cities now without any form of landmark preservation. Landmark preservation services will be provided for two King County cities (Federal Way and Carnation) in 1994. Services to each city will include distribution of informational materials, at least two public workshops, at least three training workshops for staff and/or a local review board, at least two public hearings on city preservation issues, creation of a computerized resource database, and updating of existing survey information. A landmark designation and completion of the initial stages of a comprehensive survey are also expected for each city.

3. PROJECT / ACTIVITY DURATION (start and end dates):
 10/1/93 through 7/31/94

4. PROJECT / ACTIVITY MANAGER:

9228

Name: Kent Sundberg, Preservation Planner
Julie Koler, Historic Preservation Officer

Qualifications: Kent Sundberg will manage the project. Sundberg is King County's historic preservation planner with responsibility for the County Historic Resource Inventory, growth management planning, and interlocal services. He is a landscape architect and planner with several year's of experience working with cultural landscapes. Julie Koler is King County's Historic Preservation Officer. Both meet minimum federal professional qualifications as defined in 36CFR61, Appendix A.

5. PROPOSED BUDGET

Salaries:

King Co. Preservation Planner/HPO: 245.75 hrs @ 39.89/hr. =	9,803
(Approx. two-thirds of this time will go to direct services to cities)	
City of Federal Way Planner 47 hrs @ 35/hr. =	1645
City of Carnation Planner 35 hrs @ 30/hr. =	1050
Salary Total	<u>\$12,474</u>

Goods & Services:

Materials	
King Co. public presentation materials	50
Printing/copying (number & rate)	
King Co. technical materials: 4000 pgs @ .05/pg	200
City of Federal Way 500 pgs @ .05/pg	25
City of Carnation 500 pgs @ .05/pg	25
Mileage	
King Co. Site visits 23 trips of 65 miles @ .25/mi	374
King Co. Public meetings 6 trips of 65 miles @ .25/mi	98
City of Federal Way 1 trip of 65 miles @ .25/mi	16
City of Carnation 1 trip of 65 miles @ .25/mi	16
Goods & Services Total:	<u>\$804</u>

Non-federal Total: \$13,303

Contributed Labor & Materials

Commission (hours & hourly rate - ea. or average)	
King County Landmarks and Heritage Commission	
(9 members @ \$27/hr - See Attachment 2)	
6 hrs training @ \$243/hr =	\$1,458
4 hrs nomination hearings @ \$243/hr =	\$972
3 hrs misc. assistance @ \$243/hr =	\$726

Federal Way Design Review Commission	
(6 members @ \$10/hr)	
12 hrs training @ \$60/hr =	\$720

Contributed Total \$3,393

Grand Total \$16,695

6. SOURCES OF FUNDING & AMOUNTS:

Federal

donor: OAHP/NPS
source: 10% Washington's HPF Apportionment
kind: CLG Grants

amount: \$7000

Federal Total: \$7,000

Non-federal

donor: City of Federal Way
source: City General Fund
kind: cash
amount: \$2500

source: supplies & goods
kind: cash
amount: \$66

source: staff salaries
kind: cash
amount: \$1645

donor: City of Carnation
source: City General Fund
kind: cash
amount: \$1000

source: supplies & goods
kind: cash
amount: \$41

source: staff salaries
kind: cash
amount: \$1050

Non-federal Total: \$6,302

Contributed

donor: King County Landmarks and Heritage Commission
source: Commission members' participation in design review training,
public hearings, and technical assistance
kind: Contributed
amount: \$2,673

donor: Federal Way Historic Review Board
source: Board members participation in design review training
kind: Contributed
amount: \$720

Contributed Total \$3,393

7. **STATEMENT OF UNDERSTANDING FOR GRANT MANAGEMENT REQUIREMENTS**

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- CLG's receiving HPF grant assistance must fulfill the terms of their grant agreement with the state and adhere to all requirements of the National Register Programs Manual. This requirement includes compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 241, as amended, which provides that no person on the grounds of race, color, or national origin shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any activity receiving Federal financial assistance.
- Local financial management systems shall be in accordance with the standards specified in OMB Circular A-102, Attachment G, "Standards for Grantee Financial Management Systems."
- Indirect costs may be charged as part of the CLG grant only if the CLG subgrantee meets the requirements of the manual. Unless the CLG has a current indirect cost rate approved by the cognizant federal agency, only direct costs may be charged.
- Grant recipients must maintain auditable financial records in accordance with the General Accounting Office's Standards for Audit of Governmental Organizations, Programs, Activities, and Functions.
- The CLG subgrantee will provide, with request for reimbursement, documentation to support billings (time sheets, front and back cancelled checks, etc.) for federal and non-federal share claimed.
- Repayment will be made to the SHPO organization if terms and conditions of the subgrant agreement are not followed or costs claimed are disallowed following audit.

(SIGNATURE OF APPLICANT)

(TITLE)

(DATE)

CLG Competitive Grant Application - King County Historic Preservation Program**King County Regional Historic Preservation Initiative****Attachment 1****Problem Statement**

At present, only King County and 2 of its 31 cities have landmark preservation programs; historic properties go unprotected in the remainder of municipalities, many of which are small and unable to support an independent, professional city program. King County has a well-established program and currently provides technical assistance and support for projects and facilities to heritage organizations throughout the county. Unlike other types of heritage preservation, landmark preservation requires legal jurisdictional authority over historic properties. Thus interlocal agreements and additional support are necessary to enable King County to provide landmark preservation services within a municipality. King County is currently discussing interlocal agreements for preservation services with five cities in addition to Federal Way and Carnation.

Project Goals

The purpose of this project is to further consistent and comprehensive landmark preservation on a region-wide basis in King County. This project will extend landmark preservation services to two additional cities and serve as a model and incentive to the remainder.

Project Objectives

- Develop and distribute a comprehensive package of public information and technical assistance materials on local landmark preservation to cities, including a model landmark preservation ordinance and city-county interlocal agreement.
- Provide landmark preservation services to at least two cities (Federal Way and Carnation) by means of interlocal agreements.
- Prepare for and initiate historic resource surveys and landmark nominations in the two cities with interlocal agreements.
- Develop strategic preservation plans for two cities (Federal Way and Carnation), a strategic plan for providing preservation services to additional cities in King County, and grant requests to support planned preservation services.
- Use the materials, model agreements, strategic plan, and the successful precedent of two interlocal agreements to promote landmark preservation in other cities in the county.

King County Regional Historic Preservation Initiative

Attachment 2

King County Landmarks and Heritage Commission Hourly Contribution Valuation

By ordinance the King County Landmarks and Heritage Commission must include a minimum of three professionals in fields relevant to historic preservation. Lay members must have a demonstrated interest and experience in historic preservation. Current lay members are or have been active in local historic societies or historic museums for extended periods. At present, the Commission includes members whose time is valued at the following rates:

1 Attorney	\$100/hr
2 Architects	\$40/hr
1 Historian	\$20/hr
5 Lay members	\$10/hr
Average	\$27/hr